

Employment of Construction New Force

(December 2015)

Construction Industry Council encourages employers to employ CIC graduates who have completed basic skills training so that they can apply what they have learned and contribute to the industry.

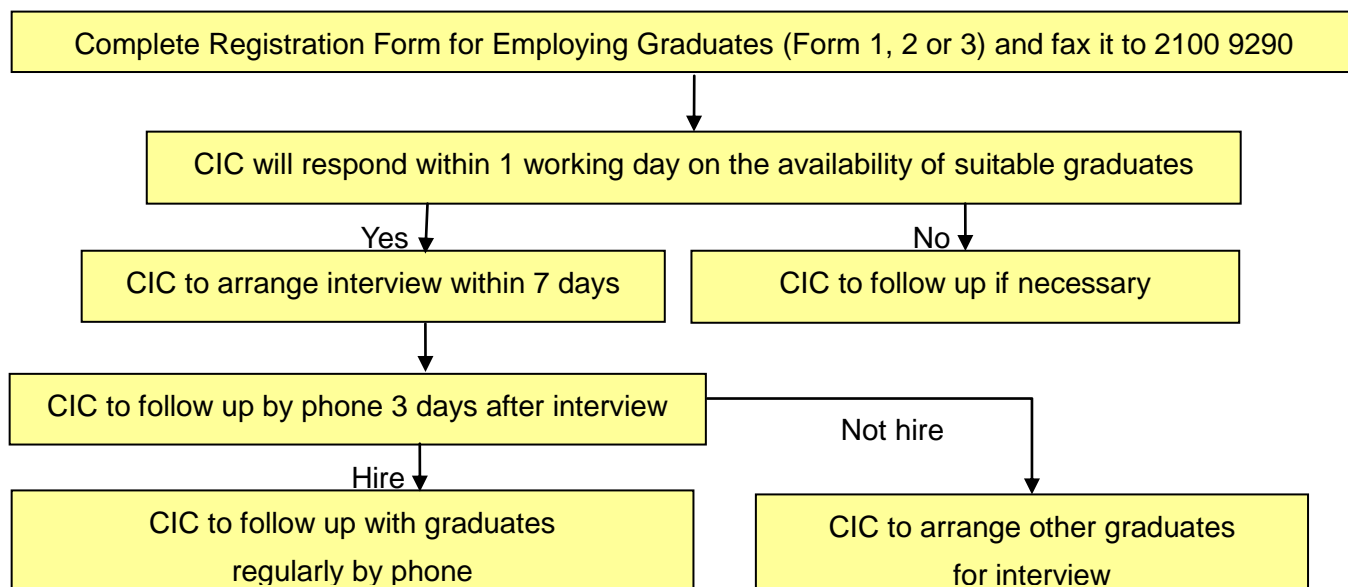
Well-trained graduates of the following trades are now ready for employment.

Trades	No. of graduates for interview in December	Contact number of responsible staff 2100 + (ext.)
Bar-bending and Fixing	120	Mr Man (9106) / Ms Fung (9122)
Welding	35	
Plumbing and Pipe-fitting in Building Construction	15	
Computer Aided Drafting	20	Ms Cheung (9128) / Mr Lin (9131)
Measurement Technician Assistant	30	
Building Construction Supervisor Certificate Course	30	
Building Services Supervisor Certificate Course	20	
Civil Engineering Supervisor Certificate Course	55	Ms Dy (9108) / Mr Wong (9121)
Timber & Aluminium Formwork	30	
Surveying and Setting-out	25	Ms Cheng (9127) / Mr Kan (9135)
Site Surveying	10	
Bricklaying and Plastering	30	
Joinery for Building Works	15	
Painting	30	Ms Ko (9125) / Mr Wong (9123)
Bulldozer and Loader Operation	3	
Wheeled Telescopic Mobile Crane Operation	3	
Excavator Operation	10	
Metal Scaffolding (Civil Engineering and Building Construction)	10	
Tower Crane Operation	5	
Total	496	

If you wish to:

- employ graduates of the above trades, please complete and return the trainees recruitment form by fax to 2100 9290
- enquire about employment matters, please contact the responsible staff
- employ graduates of other trades, please call our hotline: 2100 9102
- employ experienced graduates, please contact Mr Daniel Wong at 2100 9123 or Ms Jessy Ko at 2100 9125
- know more about the course content, please visit our website: <http://www.hkcic.org/eng/employer/graduates.aspx>

Simplified procedures in recruiting CIC graduates:



(For Full-time Adult Short Courses)
Notes to Employers:

- 1 Complete the form in ENGLISH and fax to CIC Trainees Recruitment and Career Support Department at 2100 9290.
- 2 Select the trade you wish to recruit by putting a "✓" in the box and specify the number of vacancies available in the space provided.
- 3 Complete a separate form if you are recruiting from more than one trade.

Personal Data Collection Statement

- 1 The information you provide to the Construction Industry Council (the CIC), including any personal data as defined in the Personal Data (Privacy) Ordinance (the Ordinance), will be used solely for purposes related to the activities of the CIC.
 - 2 To keep you informed of CIC activities and industry developments which may be of interest, the CIC would like to use your personal data, including your name, phone number and correspondence and email addresses, to update you in relation to training courses, trade testing, registration, events and other aspects of its work and the construction industry.
 - 3 You are free to decide whether you wish to receive such information. If you choose not to do so, please put a tick in the box below
 - 4 You are also entitled to request access to and correction of any errors in your personal data. If you wish to do so please write to the CIC at 15/F, Allied Kajima Building, 138 Gloucester Road, Wanchai, Hong Kong.
- I do not wish to receive any information from the CIC in relation to its activities or developments in the construction industry

Applicant's Declaration:

- 1 The Council may be unable to process and consider incomplete application forms
- 2 I confirm that I have read the Personal Information Collection Statement and the information of this form.

- | | | |
|---|--|---|
| <input type="checkbox"/> Compactor Operation _____
<input type="checkbox"/> Tower Crane Operation _____
<input type="checkbox"/> Earth Moving Machine Operation _____
<input type="checkbox"/> Bulldozer & Loader Operator _____
<input type="checkbox"/> Mobile Crane Operation _____
<input type="checkbox"/> Repair & Maintenance in Building Works _____
<input type="checkbox"/> Joinery for Building Works _____
<input type="checkbox"/> Curtain Wall & Aluminium Window Installation _____ | <input type="checkbox"/> Painting _____
<input type="checkbox"/> Bricklaying & Plastering _____
<input type="checkbox"/> Bricklaying & Tiling _____
<input type="checkbox"/> Plumbing & Pipe-fitting in Building Construction _____
<input type="checkbox"/> Underground Pipe Laying _____
<input type="checkbox"/> Marble Fixing & Laying _____
<input type="checkbox"/> Structural Steel Welding (Civil Engineering & Building Construction) _____ | <input type="checkbox"/> Measurement Technician Assistant _____
<input type="checkbox"/> Computer Aided Drafting _____
<input type="checkbox"/> Metal Scaffolding (Civil Engineering & Building Construction) _____
<input type="checkbox"/> Ground Investigation Operator Assistant _____ |
|---|--|---|

Name of Employer/Organization: _____

Address: _____

Name of Interviewer: _____ Job Title: _____

Interview Date (*1): _____ (Year) _____ (Month) _____ (Day) Time _____ (am/pm)

 Interview location(*2): Kowloon Bay Training Centre Sheung Shui Training Centre Kwai Chung Training Centre
 Aberdeen Trade Testing and Training Centre Others, please specify: _____

Details of Vacancy: Job Position: _____ Job Nature: _____

Project Name: _____ Project Contract Number: _____

 Work Location/ Site Name: _____ Station on site? Yes No

 Employment Terms(*3): Monthly Salary: \$ _____ or Daily Wage: \$ _____ Join apprenticeship scheme? Yes No

Allowances: Overtime \$ _____ Lunch \$ _____ Travel \$ _____

Other Allowance(s): \$ _____ Estimated total monthly salary: \$ _____

Other Requirements (if any): _____

Contact Person: _____ Signature or Company Chop: _____

Email: _____ Contact Tel: _____

Fax: _____ Date: _____

Remarks:

- *1: Upon receipt of the form, CIC staff will contact you to confirm the interview schedule.
- *2: Interviews can be held at CIC training centres (addresses specified below), or at the employer's office.
- *3: Employer is required by law to arrange employees' compensation insurance for the employee.

CIC Training Centres:

Kowloon Bay Training Centre: 44 Tai Yip Street, Kowloon.
 Kwai Chung Training Centre: 7 Kwai Hop Street, Kwai Chung, NT.
 Sheung Shui Training Centre: 1 Fung Nam Road, Sheung Shui, NT.
 Aberdeen Trade Testing and Training Centre: 95 Yue Kwong Road, Hong Kong.

Construction Industry Council	
Trainees Recruitment and Career Support Department	
Enquiry Hotline	2100 9102
Fax	2100 9290

 Please refer to Labour Department's website (www.labour.gov.hk) for more information on Employment Ordinance.

(For Courses under Enhanced Construction Manpower Training Scheme (ECMTS))
Notes to Employers:

- 1 Complete the form in ENGLISH and fax to CIC Trainees Recruitment and Career Support Department at 2100 9290.
- 2 Select the trade you wish to recruit by putting a "✓" in the box and specify the number of vacancies available in the space provided.
- 3 Complete a separate form if you are recruiting from more than one trade.

Personal Data Collection Statement

- 1 The information you provide to the Construction Industry Council (the CIC), including any personal data as defined in the Personal Data (Privacy) Ordinance (the Ordinance), will be used solely for purposes related to the activities of the CIC.
 - 2 To keep you informed of CIC activities and industry developments which may be of interest, the CIC would like to use your personal data, including your name, phone number and correspondence and email addresses, to update you in relation to training courses, trade testing, registration, events and other aspects of its work and the construction industry.
 - 3 You are free to decide whether you wish to receive such information. If you choose not to do so, please put a tick in the box below
 - 4 You are also entitled to request access to and correction of any errors in your personal data. If you wish to do so please write to the CIC at 15/F, Allied Kajima Building, 138 Gloucester Road, Wanchai, Hong Kong.
- I do not wish to receive any information from the CIC in relation to its activities or developments in the construction industry

Applicant's Declaration:

- 1 The Council may be unable to process and consider incomplete application forms
- 2 I confirm that I have read the Personal Information Collection Statement and the information of this form.

- | | |
|--|--|
| <input type="checkbox"/> Timber & Aluminium Formwork _____
<input type="checkbox"/> Bar-bending and Fixing _____
<input type="checkbox"/> Site Surveying _____
<input type="checkbox"/> Metal Works _____
<input type="checkbox"/> Welding _____ | <input type="checkbox"/> Metal Formwork and Concreting _____
<input type="checkbox"/> Drainlaying _____
<input type="checkbox"/> Surveying and Setting-out _____
<input type="checkbox"/> Construction Scaffolding _____
<input type="checkbox"/> Tower Crane Operation (Erecting, Dismantling, Telescoping and Climbing) Worker's Assistant _____ |
|--|--|

Name of Employer/Organization: _____

Address: _____

Name of Interviewer: _____ Job Title: _____

Interview Date (*1): _____ (Year) _____ (Month) _____ (Day) Time _____ (am/pm)

 Interview location(*2): Kowloon Bay Training Centre Sheung Shui Training Centre Kwai Chung Training Centre
 Aberdeen Trade Testing and Training Centre Others, please specify: _____

 Details of Vacancy: Job Position: _____ Job Nature: _____
 Project Name: _____ Project Contract Number: _____
 Work Location/ Site Name: _____ Station on site? Yes No

Employment Terms(*3):

	1st to 6th month of Employment	7th to 12th month of Employment
Monthly Salary / Daily Wage		
Overtime allowance		
Lunch allowance		
Travelling allowance		
Other allowance(s)		
Estimated total monthly salary		
Any special requirement(s) for the position		

(Recommended salary for ECMTS graduates: not less than \$10,000 for first 6 months and not less than \$15,000 for the following 6 months.)

Contact Person: _____ Signature or Company Chop: _____

Email : _____ Contact Tel : _____

Fax : _____ Date: _____

Remarks:

- *1: Upon receipt of the form, CIC staff will contact you to confirm the interview schedule.
- *2: Interviews can be held at CIC training centres (addresses specified below), or at the employer's office.
- *3: Employer is required by law to arrange employees' compensation insurance for the employee.

CIC Training Centres:

 Kowloon Bay Training Centre: 44 Tai Yip Street, Kowloon.
 Kwai Chung Training Centre: 7 Kwai Hop Street, Kwai Chung, NT.
 Sheung Shui Training Centre: 1 Fung Nam Road, Sheung Shui, NT.
 Aberdeen Trade Testing and Training Centre: 95 Yue Kwong Road, Hong Kong.

Construction Industry Council	
Trainees Recruitment and Career Support Department	
Enquiry Hotline	2100 9102
Fax	2100 9290

Please refer to Labour Department's website (www.labour.gov.hk) for more information on Employment Ordinance.

Notes to Employers:	
1	Complete the form in ENGLISH and fax to CIC Trainees Recruitment and Career Support Department at 2100 9290.
2	Select the trade you wish to recruit by putting a "✓" in the box and specify the number of vacancies available in the space provided.
3	Complete a separate form if you are recruiting from more than one trade.
Personal Data Collection Statement	
1	The information you provide to the Construction Industry Council (the CIC), including any personal data as defined in the Personal Data (Privacy) Ordinance (the Ordinance), will be used solely for purposes related to the activities of the CIC.
2	To keep you informed of CIC activities and industry developments which may be of interest, the CIC would like to use your personal data, including your name, phone number and correspondence and email addresses, to update you in relation to training courses, trade testing, registration, events and other aspects of its work and the construction industry.
3	You are free to decide whether you wish to receive such information. If you choose not to do so, please put a tick in the box below
4	You are also entitled to request access to and correction of any errors in your personal data. If you wish to do so please write to the CIC at 15/F, Allied Kajima Building, 138 Gloucester Road, Wanchai, Hong Kong.
<input type="checkbox"/>	I do not wish to receive any information from the CIC in relation to its activities or developments in the construction industry
Applicant's Declaration:	
1	The Council may be unable to process and consider incomplete application forms
2	I confirm that I have read the Personal Information Collection Statement and the information of this form.

Training Courses	Graduation date (Approx. 40 trainees per class)	No. of vacancies to be offered
Civil Engineering Supervision	28 Jan, 7 Feb, 23 Mar, 23 Sept, 7 Nov, 22 Dec* 2015	
Building Services Supervision	6 Jan, 13 May, 26 Oct 2015	
Building Construction Supervision	11 July, 2 Oct, 17 Dec 2015	

*To be graduated (exact date may be subjected to change)

Name of Employer/Organization:

Address:

Name of Interviewer: Job Title:

Interview Date (*1): (Year) (Month) (Day) Time: (am/pm)

Interview location(*2) Kowloon Bay Training Centre Sheung Shui Training Centre Kwai Chung Training Centre

Aberdeen Trade Testing and Training Centre Others, please specify:

Details of Vacancy: Job Position: Job Nature:

Project Name: Project Contract Number:

Work Location/ Site Name: Station on site? Yes No

Join apprenticeship scheme? Yes No

Employment Terms (*3):

	#1st to 6th month of Employment	7th to 12th month of Employment
Monthly Salary / Daily Wage		
Overtime allowance		
Lunch allowance		
Travelling allowance		
Other allowance(s)		
Estimated total monthly salary		
Any special requirement(s) for the position(if appropriate)		

#CIC grants On-the-job Training Allowance to trainee at \$250/daily, approximately \$6000/month during those months. Employers are recommended to pay no less than minimum wage to trainees according to the respective legislation of HKSAR.

Contact Person: Signature or Company Chop:

Email : Contact Tel :

Fax : Date:

Remarks:

*1: Upon receipt of the form, CIC staff will contact you to confirm the interview schedule.

*2: Interviews can be held at CIC training centres (addresses specified below), or at the employer's office.

*3: Employer is required by law to arrange employees' compensation insurance for the employee.

CIC Training Centres:

Kowloon Bay Training Centre: 44 Tai Yip Street, Kowloon.
Kwai Chung Training Centre: 7 Kwai Hop Street, Kwai Chung, NT.
Sheung Shui Training Centre: 1 Fung Nam Road, Sheung Shui, NT.
Aberdeen Trade Testing and Training Centre: 95 Yue Kwong Road, Hong Kong.

Construction Industry Council	
Trainees Recruitment and Career Support Department	
Enquiry Hotline	2100 9102
Fax	2100 9290

Please refer to Labour Department's website (www.labour.gov.hk) for more information on Employment Ordinance.